



Precept
management consultancy

SECURITY COORDINATION & MANAGEMENT

**Amwaj Rotana – Jumeirah Beach Residence, Dubai, United Arab Emirates;
29th April – 3rd May 2012**

OBJECTIVES

This five-day workshop is a comprehensive introduction to the essentials of corporate security management, and is designed to provide full-time security management staff and those for whom security is one of a number of responsibilities with the knowledge and confidence necessary to manage a successful loss prevention operation. The workshop takes the form of lectures, workshops, discussions and exercises, during which delegates, syndicated into groups, will have the opportunity to solve typical security problems.

Get the Edexcel BTEC Level 4 Qualification in Security Coordination and Management



Upon successful completion of the workshop delegates will be awarded the ***BTEC Level 4* Award in Security Coordination and Management***.

Edexcel is the UK's largest awarding body offering academic and vocational qualifications and testing to schools, colleges, employers and other places of learning in the UK and internationally.

* Level 4 qualifications recognise specialist learning and involve detailed analysis of a high level of information and knowledge in an area of work or study. Learning at this level is appropriate for people working in technical and professional jobs, and/or managing and developing others. Level 4 qualifications are at a level equivalent to Certificates of Higher Education.

WORKSHOP DETAILS

- Duration: Five Days, 29th April – 3rd May 2012, 8:30am – 5:00pm;
- Fees: RO 1,425/AED 13,625/US\$3,705 (*including workshop materials, lunches & breaks at the venue*);
- Venue: Amwaj Rotana – Jumeirah Beach Residence, Dubai, UAE
- Presenter: Bob Knights, MBE, MSc, CPP

Please contact us for further information or click [here](#) to register

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CONTENTS

- Risk Measurement and Management
- Designing Loss Prevention Measures
- An Introduction to Security Surveying
- Physical Security of Perimeters
- Physical Security of Buildings
- Access Control
- Intruder Detection Systems CCTV & Lighting
- Manpower Selection and Deployment
- Procedures and Emergencies
- Security of Information and IT Systems
- Protection against Explosive Devices
- Protection of At-Risk Personnel

Introduction to Risk Management *Risk analysis, probability and impact analysis, vulnerability analysis, risk measurement, risk treatment*

Security Design *Loss prevention principles, security design, security layering, communicating security to management, security surveying overview*

Physical Security & Access Control *Site perimeters, buildings, barriers, access management systems, access & ID cards, biometrics, vehicular access, exit searching, security of keys*

Intruder Detection Systems, CCTV & Lighting *Perimeter IDS, building IDS (passive & active, shell & volumetric), access route monitoring, cameras (overt, covert, fixed, PTZ), CCTV transmission & storage, video motion detection, remote monitoring, security lighting (infrared and visible)*

Manpower, Procedures & Emergencies *Staff vetting & recruitment, job descriptions, basic training design, manpower deployment, manpower in an electronic security environment, patrolling, incident reporting, standard operating procedures, emergency protection against explosive devices, protection of at-risk personnel, half-day syndicated security design exercise*

Security of Information & IT Systems *Information threats & sources, information at risk, industrial espionage, employee monitoring, protection of data (hard copy & electronic), waste disposal, communications security, email intercept, computer component theft, laptop security, network security, internet uses & abuses, data storage & back-up, IT contingency, hacking & denial of service attacks, virus protection, data encryption, creating an information & IT security policy.*

THE PROGRAMME

Time	Day 1	Day 2	Day 3	Day 4	Day 5
0900-1000	Introduction and Admin	Security Surveying	Information Security	Protection against Explosive Devices	Workbooks (Individual)
1030-1130	Security Risk Management	Perimeter Security	IT Security	Manpower Management	Marking and Individual Feedback
1130-1230	Workbooks (Individual)	Workbooks (Individual)	Workbooks (Individual)	Workbooks (Individual)	
1330-1430	Security Design	Buildings Security	CCTV Surveillance	Investigations	Project Presentations
1500-1600	Project (Syndicate)	Project (Syndicate)	Project (Syndicate)	Project (Syndicate)	
1600-1700	Security Programmes	Access Control	Protecting People		Personal Development Plans
1700-1730	Workbook Feedback	Workbook Feedback	Workbook Feedback	Workbook Feedback	

COURSE LEARNING OUTCOMES

Learning Outcomes	Assessment Criteria To Achieve Each Outcome a Learner Must:
1. Understand the nature of security management.	<ul style="list-style-type: none"> a. Summarise the characteristics of a successful security function. b. Justify the use of a security system within an organisation.
2. Be able to analyse security related risks.	<ul style="list-style-type: none"> a. Analyse the organisational assets and operations. b. Identify threats to the assets and operations. c. Analyse the risks to the organisation.
3. Be able to critically evaluate existing security measures.	<ul style="list-style-type: none"> a. Identify and evaluate existing security measures on the site in relation to risks. b. Analyse vulnerabilities.
4. Be able to implement a security system.	<ul style="list-style-type: none"> a. Design a security system to counter current and identified future risks. b. Justify the security system design.

THE COMPANY



The ARC Training International Academy for Security Management is the UK's leading provider of security management training courses and probably the best-known international security management training company in the world - since its creation in 2000, delegates from no less than 100 different countries have attended ARC Training courses in the UK and at various locations across the globe.

ARC Training clients include four out of the top five US companies and four out the top five UK companies. Delegates from almost all business sectors have studied with ARC. These include: the automobile industry, aviation and aerospace, construction, higher education institutes, the financial sector, insurance and banking sectors, government and government-associated agencies, police, leisure and hotels, logistics and transport companies, manufacturing, media, oil and gas and extractive sector companies, pharmaceutical companies property management: retail: security companies, the service sector telecommunications and utilities.

ARC has conducted programmes extensively throughout the Middle East and clients in the Region have included RasGas, Saudi Aramco, Saudi Arabian Monetary Agency, Saudi Petrochemical, SABIC, Saudi Electricity, Bahrain Telecommunications, ADGAS, Kuwait Oil Company, Sultan Centre Kuwait, Burj Al Arab, Jumeirah International, Emirates Towers, Madinat Jumeirah, Wild Wadi Water Park, Grand Hyatt Dubai, Kempinski Hotel Mall of the Emirates, Burjuman, Emirates, Al Bustan Palace Hotel, InterContinental Hotels (Muscat, Abu Dhabi, Amman, Cairo & Nairobi), Dubai Aluminium, Shuweihat O&M LP, Tawam Hospital, Oman LNG, Petroleum Development Oman, Oman Gas, Royal Oman Police, Oman Waste Water, SOCAT, BankMuscat, National Bank of Oman, United Finance Company, Central Bank of Oman and Telenor Pakistan.

All ARC trainers are leading practitioners in their respective fields and bring to the training environment many years of experience, both in the UK and overseas. As a minimum qualification, the full-time members of the security management training team are all CPP-certified, ensuring not only professional competence, but also that the ARC Training International Academy for Security Management adheres to the strictest codes of conduct within the industry.

PRESENTER'S PROFILE

Bob Knights, MBE, MSc, CPP

Bob Knights MBE MSc CPP is an associate trainer with ARC training, specialising in the delivery of the university-accredited security management range of courses. During his full and distinguished career in the Police Service, Bob was acknowledged as the forerunner in promoting the concept of fusing an academic and practical approach to asset protection, designing out crime and implementing security management.

He achieved his Masters Degree with Distinction in Security Management in 1996. In the same year he was made an MBE in recognition for his services to the Police Service and designing out crime.